

**MINUTES**  
**Southwestern Virginia Training Center**  
**Human Rights Committee Meeting**  
**December 3, 2008**  
**2:00 p.m.**

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**Members Present:** Loretta Evans (Chairperson), Joyce Bunn, Betty Meredith (Vice-Chairperson), Charlotte Barkley, Judy Padgett,

**Others Present:** B. J. McKnight, Dr. Rafael Semidei, Karen Poe

**Absent:** Dr. Wilson, Barbara Holmes

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**Betty Meredith called meeting to order. Loretta Evans took over when she arrived.**

**Approval of October 22, 2008 Meeting Minutes and SWVTC LHRC 2009 Meeting Schedule**

**Motion:** Judy Padgett

**Second:** Joyce Bunn

Michele Laird, Risk Manager, presented the Risk Management Report – The question was raised in the last meeting how a person gets on the frequent faller list and what criteria are used for them to be removed. If the person falls two times within three months, they are placed on the list of frequent fallers. When they are not falling 2 times within 3 months they can be removed from the list, and the person revising the Physical Management Plan is responsible for removing the person from the list.

The Local Human Rights Committee entered Closed Session pursuant to VA Code 2.2-3711.A (4) and (15) for the purpose of hearing/reviewing the restrictive behavior plans and/or medication reviews of residents. Such review would necessarily involve discussion and consideration of mental and medical records which are confidential and exempted from the Freedom of Information Act.

**Enter Closed Session**

**Motion:** Betty Meredith

**Second:** Joyce Bunn

**Reconvene in Open Session**

**Motion:** Charlotte Barkley

**Second:** Betty Meredith

Upon reconvening in Open Session, the Local Human Rights Committee unanimously certified that, to the best of each member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session, were discussed in the Closed Session.

The Local Human Rights Committee unanimously approved as presented individual programs for residents of Connections, New Horizon, and Pathways Cottages with three (3) Updates Requested and two (2) Recommendations.

**Motion:** Judy Padgett

**Second:** Joyce Bunn

**Report on Response to “Snack or Token Store Training Alert” presented by Karen Poe, Staff Development Director/Facility Liaison.** Karen reported no response; she has staff signatures and the training alert is being implemented by staff members as written.

**Advocate’s Report** – Nan Neese asked that B. J. tell the committee about the reorganization of Central Office due to budget cuts. B. J. reported that the Office of Human Rights will have two individuals taking early retirement. The Office of Human Rights will be looking at plans to reorganize the regions.

**Other Business – None.**

**Adjourn**

**Motion:** Betty Meredith

**Second:** Charlotte Barkley

SWVTC:LHRC:dal:12-11-08