

**SOUTHWESTERN VIRGINIA TRAINING CENTER
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

September 22, 2010

The SWVTC Local Human Rights Committee (SWVTC LHRC) met on Wednesday, September 22, 2010.

MEMBERS PRESENT:

Loretta Evans, Chairperson
Charlotte Barkley, Vice Chairperson
Betty Meredith
Nancy Thurman
Judy Padgett

OTHERS PRESENT:

Dr. Dale Woods, SWVTC Director
Dr. Janice Wilmoth, Clinical Supervisor
Kim Robinette, Staff Development Consultant
B. J. McKnight, Human Rights Advocate

CALL TO ORDER

Loretta Evans, Chairperson, called the meeting to order at 2:05 p.m. and welcomed those in attendance.

APPROVAL OF AUGUST 25, 2010 MINUTES

- MOTION:
 - Betty Meredith made a motion that the minutes of the August 25, 2010 meeting of the SWVTC LHRC be approved as presented.
 - Nancy Thurman seconded the motion, which passed unanimously.

PUBLIC COMMENT

- None

REPORT ON DEVELOPMENT OF PERSON CENTERED INDIVIDUAL SERVICES PLANS AND BEHAVIOR PLANS

- Dr. Dale Woods, Director responded to the SWVTC LHRC's recommendations for human rights compliance with person centered individual services plans and behavior plans with a report on the Programs Committee initiative to revise plans for all residents of SWVTC. He provided a sample Individual Support Plan (ISP) developed with oversight of the Programs Committee chaired by Parke Quesenberry, Developmental Services Director. Dr. Woods announced that Debbie Overfelt, former employee, will return as part time consultant with the Programs Committee to work on the revision of ISP's and behavior plans to be consistent with the principles of person centered services. She served as a member of the statewide leadership team to development the Person Centered Individual Services Plan model which can be found on the Department of Behavioral Health and Developmental Services' website. Dr. Woods will provide a copy of the sample plan for mailing with the October LHRC agenda packet
- Dr. Woods reported an ambitious schedule to have revised plans for all individuals receiving services at SWVTC by December 31, 2010. Staff training on the sample ISP will begin on September 24, 2010.

- MOTION
 - Charlotte Barkley moved that the LHRC accept Dr. Woods' response to their recommendations, add review of the sample ISP plan at the October SWVTC LHRC meeting, and LHRC Chairperson monitoring of a training session for staff on the new ISP.
 - Nancy Thurman seconded the motion which carried unanimously.

ADDITION OF ABUSE/NEGLECT REPORT TO AGENDA

- MOTION
 - Nancy Thurman moved to add a report by Larry Smith, Chief of Program Support Services to the agenda. The report was left off of the September agenda by mistake.
 - Betty Meredith seconded the motion which carried unanimously.
- Larry Smith provided an abuse/neglect report for May – August, 2010. Total number of investigations - 14. Abuse – 7 cases with 1 founded and 6 unfounded. Neglect – 7 cases with 7 founded and 0 unfounded. He answered questions about individual cases and clarified employee corrective action for one case.
- MOTION
 - Nancy Thurman moved to accept the Abuse/Neglect Report for May – August, 2010 as presented
 - Charlotte Barkley seconded the motion which carried unanimously.

SWVTC MONTHLY RESTRAINT REPORT REVIEW AND RESTRICTIVE PLAN REVIEW

- MOTION
 - Judy Padgett moved for the SWVTC LHRC to go into Closed Session pursuant to VA Code 2.2-3711.A (4) and (15) for the purposes of reviewing the SWVTC Monthly Restraint Report and Restrictive Behavior Plans and or Medication Reviews of individuals. Such review involves discussion and consideration of mental and medical records which are confidential and exempted from the Freedom of Information Act.
 - Betty Meredith seconded the motion which carried unanimously.
- Dr. Janice Wilmoth presented the restraint report. The SWVTC LHRC reviewed behavior plans presented by Dr. Janice Wilmoth, Clinical Supervisor; and Thomas Allen, Sharon Albertson, and Greg Huff, Psychology Associates.
- MOTION
 - Charlotte Barkley made a motion to return to Open Session
 - Nancy Thurman seconded the motion which carried unanimously
- Upon reconvening in Open Session, the SWVTC LHRC unanimously certified that, to the best of each member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session, were discussed in the Closed Session.
- MOTION
 - Betty Meredith moved that the SWVTC LHRC accept the SWVTC Monthly Restraint Report and approve the behavior plans for residents of Connections, New Horizon, and Pathways with four (4) recommendations (issues of clear,

understandable, and person centered language, falls risk assessment in the Physical Management Plans, medical assessment, and clarification of intervention plan for aggression) and (4) updates.

- Nancy Thurman seconded the motion which carried unanimously.

DRAFT LETTER RESPONSE TO SHRC MEMO “UPDATE ON HUMAN RIGHTS ISSUES”

- Loretta Evans, Chairperson, reported that she is still working on the letter to the SHRC. She asked if members had any additional comments that were not discussed at the last meeting. Since there were no further comments, then she said she would send a letter to the SHRC prior to the deadline for comments.

ADVOCATE’S REPORT

- B. J. McKnight, Human Rights Advocate, reported on the State Human Rights Committee meeting held at the New River Valley Community Services Board on September 10, 2010. The majority of the meeting was held in Closed Session for hearings and LHRC member appointments. Two of the four hearings scheduled were resolved shortly before the meeting. The SHRC discussed the benefits of conducting reviews of abuse/neglect and human rights complaints in the Open Session.

OTHER BUSINESS

- None

ADJOURN

- Nancy Thurman moved that the meeting be adjourned at 5:05 p.m.
- Betty Meredith seconded the motion which carried unanimously.