

**SOUTHWESTERN VIRGINIA TRAINING CENTER
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

April 27, 2011, Conference Room 2, SWVTC Building 1

The Southwestern Virginia Training Center Local Human Rights Committee (SWVTC LHRC) met on Wednesday, April 27, 2011.

MEMBERS PRESENT:

Charlotte Barkley, Vice-Chairperson
Dona Blair, RN
Nancy Thurman
Judy Padgett
Betty Meredith

OTHERS PRESENT:

Dr. Nogues, Psychologist
Dr. Janice Wilmoth, Clinical Supervisor
B. J. McKnight, Human Rights Advocate
Karen Poe, Facility Liaison
Deborah Lowe, Secretary
Rachael Riffey, Psych Assistant

CALL TO ORDER

Charlotte Barkley, Vice-Chairperson, called the meeting to order at 2:03 p.m. and welcomed those in attendance.

APPROVAL OF March 23, 2011 MINUTES

- MOTION
 - Betty Meredith made a motion that the minutes of the March 23, 2011, meeting of the SWVTC LHRC be approved as presented.
 - Nancy Thurman seconded the motion, which passed unanimously.

PUBLIC COMMENT

- None

REVIEW PROPOSED NEXT FRIEND AUTHORIZED REPRESENTATIVE (B. P.) PER 12VAC35-115-146 B. 2 – 5

- MOTION
 - Judy Padgett moved for the SWVTC LHRC to go into Closed Session pursuant to VA Code 2.2-3711.A (4) and (15) for the purpose of reviewing a proposed next friend authorized representative (B. P.) per 12VAC35-115-146 B. 2 - 5. Such review involves discussion and consideration of mental and medical records which are confidential and exempted from the Freedom of Information Act.
 - Betty Meredith seconded the motion which carried unanimously.
- MOTION
 - Judy Padgett made a motion to return to Open Session.
 - Nancy Thurman seconded the motion which carried unanimously.
- Upon reconvening in Open Session, the SWVTC LHRC unanimously certified that, to the best of each member's knowledge, only public business matters lawfully exempted from statutory open

meeting requirements, and only public business matters identified in the motion to convene the Closed Session, were discussed in the Closed Session.

- MOTION
 - Dona Blair, RN made a motion for the SWVTC LHRC finds that upon their review the proposed next friend Authorized Representative meets the criteria set forth in 12VAC35-115-146 B. 2 – 5
 - The proposed next friend AR personally appeared before the LHRC and agreed to accept the responsibilities of the AR and act in the best interest of the individual. Information was provided that significant spiritual and other support and assistance was provided to the individual and her parents (prior to their deaths), and that the individual's mother submitted a signed and dated letter (4/30/10) witnessed by a health care provider to SWVTC making her personal request for the designation of the proposed next friend AR in the event of her incapacity or death.
 - Betty Meredith seconded the motion which carried unanimously.

QUARTERLY REPORT (FACILITY EVENTS/HUMAN RIGHTS COMPLAINTS)

- **Michele Laird, Director of Quality Improvement and Risk Management**, presented the quarterly report of facility events and human rights complaints.
- MOTION was made to accept report as presented by Betty Meredith
- Nancy Thurman seconded the motion.

REVIEW OF SWVTC MONTHLY RESTRAINT REPORT AND BEHAVIOR PLANS

- MOTION
 - Betty Meredith moved for the SWVTC LHRC to go into Closed Session pursuant to VA Code 2.2-3711.A (4) and (15) for the purposes of reviewing the SWVTC Monthly Restraint Report, and individual behavior plans. Such review involves discussion and consideration of mental and medical records which are confidential and exempted from the Freedom of Information Act.
 - Nancy Thurman seconded the motion which carried unanimously.
- Dr. Janice Wilmoth presented the restraint report. The SWVTC LHRC reviewed the behavior plans presented by Dr. Janice Wilmoth, Clinical Supervisor; Sharon Albertson, Thomas Allen, and Greg Huff, Psychology Associates. Dr. Wilmoth will share Michele's report at psychologists' meeting, as the positive report is a reflection of their efforts.
- MOTION
 - Judy Padgett made a motion to return to Open Session.
 - Betty Meredith seconded the motion which carried unanimously.
- Upon reconvening in Open Session, the SWVTC LHRC unanimously certified that, to the best of each member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session, were discussed in the Closed Session.
- MOTION
 - Betty Meredith made a motion for the SWVTC LHRC that the individual programs presented by first names and register numbers for Connections, New Horizon, and Pathways be approved as presented with LHRC consensus.
 - Nancy Thurman seconded the motion which carried unanimously.

ADVOCATE'S REPORT

B. J. McKnight, Human Rights Advocate, provided a report to the Committee on the April 15, 2011 State Human Rights Committee meeting. The SHRC reviewed the proposed SWVTC LHRC Bylaws and the Cooperative Agreement. The SHRC approved the SWVTC LHRC Bylaws after removal of Article 2, H on Page 2. The Cooperative Agreement content was approved as submitted. The SHRC also reviewed the application of Sandy Yates and appointed her to the SWVTC LHRC for the remainder of a Committee vacancy plus one term.

OTHER BUSINESS

- Dona Blair, RN wanted to note special recognition for her appreciation of the volunteer banquet. A lot of work went into that and she wanted to thank everyone. It was a very good mix of the Training Center and the Community. All agreed.

ADJOURN

- Betty Meredith moved that the meeting be adjourned at 4:35 p.m.
- Nancy Thurman seconded the motion which carried unanimously.

Respectfully submitted: _____(sign)
Deborah A. Lowe, Secretary

Approved:

_____(sign)
Charlotte Barkley, Vice-Chairperson

Date