APPALACHIAN COMMUNITY LOCAL HUMAN RIGHTS COMMITTEE

MINUTES

January 28, 2015, CONFERENCE ROOM 2, SWVTC

The Appalachian Community Local Human Rights Committee (ACLHRC) met on Wednesday, January 28, 2015.

MEMBERS PRESENT:
Helen Rippey
Vickey McCarty
Nancy Thurman
Dona Blair
Frank Diamond
Bill Bowers
Sandy Yates

MEMBERS ABSENT:

OTHERS PRESENT:
Nan Neese, Human Rights Advocate, DBHDS
Tammy Mabe, Risk Manager
Larry Smith, Chief of Program Support Services
Brenda Webb, QA/QI Specialist
Crystal Vaughan, Administrative Support

I. **WELCOME AND CALL TO ORDER.**

Sandy Yates, Chairperson, called the meeting to order.

II. **INTRODUCTIONS**

Nan Neese introduced herself stating that she took the opportunity to meet with the Committee in BJ McKnight's absence.

III. **PUBLIC COMMENT**

No public comments were presented at the ACLHRC meeting.

IV. **APPROVAL OF AGENDA**

Asked to add Priscilla Mays' Discharge Report to Agenda item VI.

Motion to approve agenda with addition made by Helen Rippey, seconded by Bill Bowers. Unanimously approved by the ACLHRC.

V. **APPROVAL OF OCTOBER 22, 2014 MEETING MINUTES**

Nan Neese asked about the minutes and the discussion about CHRIS. The members explained that it may be helpful if the program did not permit the person entering data to move beyond or skip required fields.

By a motion by Nancy Thurman and a second by Frank Diamond the October 22, 2014 Meeting Minutes were unanimously approved by the ACLHRC.

VI. SOUTHWESTERN VIRGINIA TRAINING CENTER REPORT

Tammy Mabe, Risk Manager, presented the SWVTC Provider Quarterly Report of Human Rights Activities for the fourth quarter (October 1 – December 31, 2014); she also presented an update of a Human Rights Complaint that was presented at last quarter's meeting. Questions were presented and answered regarding the updated complaint.

Larry Smith, Chief of Program Support Services, presented the SWVTC Provider Quarterly Report of abuse/neglect investigations and corrective action plans for the fourth quarter (October 1 – December 31, 2014). He also gave the Annual Report for 2014.

A concern was brought up by Vickey McCarty regarding pulled staff and their lack of familiarity with the specific individuals. This concern was discussed.

Larry Smith elaborated on medication errors from previous quarter. He explained new medication plans for improved oversight that SWVTC has put into place and discussed the Medication Administration and Corrective Action Plan group that is being headed by Tammy Mabe.

Priscilla Mays, Discharge Coordinator, presented the Discharge Report for Fiscal Year 2014 and the data for Fiscal Year 2015 to date.

A Committee member shared notice about the current legislative session and the bill to prohibit the closure of SWVTC.

Suggestion by Nan Neese that the Discharge Report be a regular report for the committee.

A motion to accept the reports was made by Vicky McCarty and was seconded by Nancy Thurman. Unanimously approved by the ACLHRC.

VII. LHRC MEMBERSHIP

Updates to members' information to be given to Crystal Vaughan, administrative support.

The SHRC letter regarding membership was included in the Agenda packet. Nan commended the ACLHRC for being up to full membership.

VIII. **ADVOCATE'S REPORT**

Annual Training in March to be held at Mt. Rogers' board office in Wytheville. Invites will be sent out soon

Training will be March 25, 2015. Next meeting will be April 22, 2015.

IX. **OTHER BUSINESS**

The ACLHRC did not present any other business.

X. Nancy Thurman made a motion to adjourn the January 28, 2015 meeting; this was seconded by Dona Blair and unanimously approved.

Approved:

Sandy M. Yates

Sandy Yates, Chairperson